

InTech Collegiate Academy

2020-21 Reopening Plan

Purpose:

1. Balance the need to protect student and faculty health and safety with the need to provide a high quality education to students.
2. Provide families with the information and options necessary to determine how they can best strike that same balance between maintaining health and quality learning that best fits their needs amongst the alternatives.

Assumptions:

1. Schools are actually allowed to re-open (currently anticipated, but not guaranteed)
2. For 2020-21, schools are required by USBE to provide 174 days of educational services (although mode, manner, and timing may vary).
 - a. USBE also typically requires 990 hours of educational services, but is allowing local boards to apply for a waiver (attached).
3. Student/faculty health and safety must be prioritized.
4. COVID-19 risk cannot be entirely eliminated, but can be significantly mitigated
 - a. Through instructional options and accommodations
 - b. Through contagion mitigation
5. Supporting student learning through high-quality instruction is core to InTech's purpose
 - a. In-person instruction has been demonstrated to have a significantly positive impact for the vast majority of students and classes.
 - b. Remote learning is a reasonable alternative for students/families who have determined that a remote option more appropriately meets their desired balance of protecting health while promoting learning.
 - c. *Note: During polling in mid-July, approximately 2/3 of InTech families expressed they were more likely desire in-person instruction (1/3 desire remote instruction).*

Instructional Options and Accommodations

Instructional Options

1. Remote Learning
 - a. Will be available either long-term (for a whole course) or short term (temporary for a day or more) according to student need and family desire.
 - b. Students will not be locked into remote or in-person learning.
 - c. Students will be assigned to the same courses that they would have attended in person
 - d. Unless instructors communicate otherwise, students will typically “attend” their courses online at the same time as their “in-person” peers.
 - e. Lectures/demonstrations will typically be recorded for those instances where a student cannot “attend” online synchronously.
 - f. Online and in-person tutoring hours will be provided by teachers to assist students.
 - g. Remote students will/be expected to watch assigned lectures or complete assigned readings/etc. prior to seeking individual tutoring from a teacher.

2. Hybrid In-Person/Remote
 - a. Students will not be locked into remote or in-person learning.
 - b. Grade levels/cohorts will be assigned into two groups to rotate between in-person and remote learning
 - c. Students will attend class in-person every other day
 - d. Students will attend class online/remotely every other day
 - e. Students will be required to follow multiple hygiene related protocols

School Calendar

- InTech will follow its approved academic calendar,
 - Any reduction or changes to scheduled days will need to be authorized/approved by the InTech Governing Board and/or the USBE.
- In-person classes for all grades/cohorts will meet on a hybrid schedule every other day at the beginning of the year
 - Students not meeting in-person on a particular day are still expected to remotely attend/participate.
 - ***Once school routines are established***, and upon the recommendation of the faculty / administration (as they continually weigh the balance between contagion mitigation and high-quality instruction):
 - In-person instruction may be moved to remote instruction for all students on specified days (e.g. Remote instruction for all on “X” day of the week)
 - If data show that safety and health precautions being taken are successful at preventing the spread of COVID-19, the InTech Governing Board will consult with the BRHD to determine whether a return to a full, regular in-person school schedule is appropriate.

Daily Class Schedule

- InTech will operate on its regular bell schedule for periods 1-5 (9AM-2:30PM).
- InTech will shorten its school day by 60 minutes (eliminating FLEX period)
 - To provide additional teacher office hours for both in-person and remote learning students and to prepare instruction for both environment.
 - Students will still have one online FLEX class assignment a week.

Contagion Mitigation

InTech faculty will use USBE provided planning and analysis tools to develop (and update) mitigation protocols for specific/evolving circumstances. InTech initial school-wide analysis can be found in two living documents:

- **2020-21 Reopening Assurances**
- **2020-21 School Reopening: Mitigation Tactics for Specific Settings**

This current document is intended to provide the broad strokes of InTech's contagion mitigation plan, as approved by the InTech Governing Board, in the following areas:

Communication and Training

- Students, parents, and faculty will receive *Re-opening Plan* related information and training at the beginning of the school year and as reinforcement is needed or updates are issued.
- Information about the school's COVID-19 response and planning will be posted to the InTech Collegiate Academy website.
- Parents, students, or faculty with concerns/questions should address them to the school administration.
- Communication to faculty, students, and parents will occur via email, text, and/or robo-call.

Accommodating Individual Circumstances

- InTech will have a process for students/families and faculty to identify as high-risk for severe illness due to COVID-19.
- Employees and students may have their COVID-19 specific accommodations documented in 504 or ADA plans.

Enhanced Environment Hygiene and Safety

- **Masks are required** of students, faculty, guests (including parents) in the building
 - Even if not ordered by the Governor, USBE, or BRHD
 - Face shields may be authorized as an alternative by school administration
 - When legally valid exceptions to masking requirements exist.
- Where/when possible; desks, seating, etc. will be moved and traffic flow will be directed to maximize spacing, however
 - **Social distancing may/will be difficult or impossible** in most learning situations
- Students will be encouraged to eat lunch outside (during good weather) or lunch seating will be spread throughout the building (to provide social distancing when masks cannot be worn).
- Contracted daily building cleaning has been expanded
- School-hours cleaning/disinfecting will be enhanced
 - Including routinized cleaning of high touch surfaces by faculty/students
- Plexiglas barriers, signage, hand sanitizer, touchless dispensers will be installed/utilized in strategic locations to enhance hygiene/safety.
- School routines will be implemented to increase frequency and regularity of hygiene practices.

- The executive director is empowered to modify daily/weekly schedules for the whole school, cohorts, or classes to provide additional mitigation in line with this plan.

Monitoring for Incidences

- Parents/students and faculty will be expected to conduct symptom checking at home, prior to daily attendance
- Faculty will monitor students for symptoms
 - Students/faculty will be reminded to self-check as they enter building

Containing Potential Outbreaks

- A quarantine room will be established for students exhibiting symptoms.
 - Those students will need to be picked up by parents
- Symptomatic individuals will ***not be allowed to physically return*** to school.
- The BRHD has developed a set of protocols for case investigation and contact tracing.
- InTech administration will work directly with the BRHD to disseminate relevant information to parents, students, and faculty about any potential outbreak (while maintaining student/faculty privacy).

Temporary Reclosing (if necessary)

- All courses will be taught remotely/online for the duration of the closure.
- Procedures and practices similar to those used in Spring 2020 will be implemented.